



# IF<sub>4</sub>TM

Institutional framework for development  
of the third mission of universities in Serbia



## Report on new and modified HEIs' regulatory documents





# IF4TM

## D2.3.6 Report on new and modified HEIs' regulatory documents

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Abstract	This document gives overview of new and modified regulatory documents at each Serbian HEI, involved in the IF4TM consortium.
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## DOCUMENT CONTROL SHEET

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## LIST OF ABBREVIATIONS

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Higher Education Institution – HEI

Intellectual Property Rights – IPR

Non-disclosure agreement – NDA



## 1 Introduction

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This document gives an overview of new or modified regulatory documents at Serbian HEI's as a results of joint activities within the IF4TM ERASMUS+ project.

The report integrates individual reports which have been created at seven participating Serbian HEIs. This regulatory documents which have been changed includes the development of new legal acts related to IPR (regulations on IP management), patent application procedures, contract models for different knowledge transfer activities (licensing, material transfer, NDA, collaborative research with enterprises), etc.

At the end of the documents can be seen Annexes with these regulatory documents at each HEI, member of IF4TM consortium.

## 2 Overview of new or modified regulatory documents at HEI's

Table 1 shows which new regulatory documents have been adopted at each Serbian HEI, partners in the IF4TM project, whereas Table 2 illustrates numbers and types of modified regulatory documents, from the starting date of IF4TM project (15.10.2015.) up to now.

*Table 1. Overview of new regulatory documents at Serbian HEIs*

No.	HEI	No of new reg. docs	New regulatory documents
1.	UKG	3	<ul style="list-style-type: none"> <li>• Bylaw on management of intellectual property at the University of Kragujevac</li> <li>• Bylaw on the process of reviewers' selection and methods on reviewing the disclosed IP</li> <li>• Bylaw on assessment of the extracurricular activities of the student at the University of Kragujevac</li> </ul>
2.	UBG	1	<ul style="list-style-type: none"> <li>• Lifelong Learning Development Strategy</li> </ul>
3.	UNI	0	
4.	UNS	3	<ul style="list-style-type: none"> <li>• Rulebook on Social engagement at UNS</li> <li>• Rulebook on Life Long Learning at UNS</li> <li>• Rulebook on Intellectual property rights at UNS</li> </ul>
5.	SUNP	0	
6.	BMU	7	<ul style="list-style-type: none"> <li>• Rulebook on Social engagement at BMU</li> <li>• Rulebook on Life Long Learning at BMU</li> <li>• Rulebook on Intellectual property rights at BMU</li> <li>• Rulebook on assessment of the extracurricular activities of the student at the Belgrade Metropolitan University</li> <li>• Rulebook on the conditions and procedure for awarding the title and rights of Professor Emeritus</li> <li>• Student Mobility Rulebook</li> </ul>



			<ul style="list-style-type: none"> <li>• Rulebook on how to perform and evaluate access lectures</li> </ul>
7.	TCAS	3	<ul style="list-style-type: none"> <li>• Rulebook on IP protection</li> <li>• Rulebook on Continuing education</li> <li>• Rulebook on Social engagement</li> </ul>
<b>IN TOTAL:</b>		<b>17</b>	

*Table 2. Overview of modified regulatory documents at Serbian HEIs*

No.	HEI	No of mod. reg. docs	Modified regulatory documents
1.	UKG	1	<ul style="list-style-type: none"> <li>• Statute of the University of Kragujevac</li> </ul>
2.	UBG	1	<ul style="list-style-type: none"> <li>• By-Law on Minimal Conditions for Obtaining an Academic Position at the University of Belgrade</li> </ul>
3.	UNI	2	<ul style="list-style-type: none"> <li>• Modified Statute of the University of Niš</li> <li>• Modified By-law on minimal conditions on the promotion of the teaching staff on the University of Niš</li> </ul>
4.	UNS	1	<ul style="list-style-type: none"> <li>• Modified Statute of the University of Novi Sad</li> </ul>
5.	SUNP	1	<ul style="list-style-type: none"> <li>• Modified Statute of the State University of Novi Pazar</li> </ul>
6.	BMU	3	<ul style="list-style-type: none"> <li>• Modified Statute of Belgrade Metropolitan University</li> <li>• Modified Rules and Procedures Relating to the Terms and Confirmation of Appointment, Advancement and Promotion of Members of Academic Staff at Belgrade Metropolitan University</li> <li>• Modified Rules and Regulations on Doctoral Studies</li> </ul>
7.	TCAS	1	<ul style="list-style-type: none"> <li>• Modified Statute of the TCAS</li> </ul>
<b>IN TOTAL:</b>		<b>10</b>	



### 3 Reports on new or modified regulatory documents at HEI's

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#### 3.1 University of Kragujevac (UKG)

##### 3.1.1. Bylaw on management of intellectual property at the University of Kragujevac

Bylaw on management of intellectual property at the University of Kragujevac regulates the procedures of managing IP at the University based on the provisions of the relevant laws: Law on Copyright and Related Rights, Patent Law, Law on Trademarks, Law on Legal Protection of Industrial Design and Law on Innovation Activities. This Bylaw creates the conditions under which authors and researchers have the organized support related to the evaluation, registration, exploitations and protection of the created intellectual property at the University of Kragujevac and its faculties and institutes. It also defines the establishment of the Technology Transfer Centre. The forms of intellectual property that are included and defined by the Bylaw are:

- Inventions suitable for patent or petty patent
- Know-how
- Design
- Data base
- Computer programs
- Plant variety
- IP that can be protected by trademarks and indications of geographical origin
- Topographies of Semiconducting Products.

The application of the Bylaw are clearly defined as well as the roles and responsibilities of the University in the IP management process that is to be carried out by the Technology Transfer Center on behalf of the University itself and its members (faculties and institutes).

For that purpose, this act defines:

- The application procedure
- Review of applications
- Examining the applications (Committee for IP protection)
- Decision-making process (decision, confidentiality, contract, income, conflict of interests, monitoring)





The Bylaw on intellectual property management at the University of Kragujevac was adopted by the University Council on June 28, 2017.

It can be found at the official website of the University of Kragujevac ([http://kg.ac.rs/doc/odluka\\_06\\_savet\\_28062017.pdf](http://kg.ac.rs/doc/odluka_06_savet_28062017.pdf)) and IF4TM website ([http://www.if4tm.kg.ac.rs/pub/download/15008801943293\\_pravilnik\\_o\\_upravljanju\\_i\\_ntelektu\\_alnom\\_svojinom.pdf](http://www.if4tm.kg.ac.rs/pub/download/15008801943293_pravilnik_o_upravljanju_i_ntelektu_alnom_svojinom.pdf)).

### 3.1.2. Bylaw on the process of reviewers' selection and methods on reviewing the disclosed IP

The Bylaw on the process of reviewer selection and methods on reviewing the disclosed IP was adopted in November 2017, by the Council of the University of Kragujevac. The Bylaw regulates the conditions for realization of the reviewing process, procedure for appointment of reviewers, rights and obligations of reviewers, methods for the process of reviewing the disclosed IP generated at the University of Kragujevac. The reviewers according to the bylaw have to meet several prerequisites in order to be appointed:

- to have PhD degree
- to have at least three years of experience in the field of expertise
- to have professional knowledge and practical experience in the field of expertise
- to conduct reviewer's activities in accordance with the ethical standards

The process of selection and appointment of reviewers is described in details in the Bylaw and it encompasses following steps:

- Publication of the call for reviewers
- The application of candidates using the Request for reviewer's appointment.

The Request includes:

- Basic data
- Expert CV
- Results of scientific and research work
- Participation in the international projects
- Results of art work
- Results of pedagogical work
- Participation in development of higher education, research and scientific activities, and in the activities of management and professional bodies and organizations
- Professional area and experts fields



- Larger scope of expertise
- The University rector reaches the decision on the reviewers' appointment
- Based on the decision, the reviewers are registered in the Reviewers list that is kept electronically and is available at the University website and website of the Technology Transfer Centre (TTC).

Once the reviewer is registered in the Reviewers list, they are selected for the reviewing on the basis of matching field of expertise with the area of disclosed IP.

For the purpose of reviewing process, the TTC develops the Forms for reviewing of disclosed IP. Using the forms, the reviewer gives his/her professional opinion on the subject of Disclosure application and delivers it to the TTC center in the period of 10 days from the date of Application receipt. This deadline can be extended in the extraordinary circumstances.

If the reviewers gives the negative opinion due to the incompletely describes IP that was disclosed in the Disclosure application, the Centre can return the Application to the application who is bound to update and complete it in the period of five days.

### 3.1.3. Bylaw on assessment of the extracurricular activities of the student at the University of Kragujevac

The Bylaw on assessment of the extracurricular activities of the student at the University of Kragujevac was adopted in May 2018, by the Senate of the University of the Kragujevac, based on the proposal made by Student Parliament.

The Bylaw regulates the general terms, conditions and procedures for the assessment of the extracurricular activities of the students from the University of Kragujevac.

The extracurricular activities include:

- Engagement and participation in the work of bodies (temporary or permanent) of the University of the Kragujevac and its member faculties
- Engagement and participation in the work of Universities or faculties' Parliament
- Participation in the various forms of scientific, research and art activities at the University
- Professional and practical placement
- Volunteering
- Competing on sports manifestations
- Participation in the national and international competitions



- Participation in the organization and activities of summer schools, workshops and conferences
- Engagement in the work with disadvantaged students

The extracurricular activities defined by this act are expressed by the number of ECTS that are added to the diploma with the description of the activities and realization period. The number of ECTS is not added to the number of ECTS points gained during the studying and are not taken into consideration in the ranking of students.

The assessment of the extracurricular activities is the responsibility of the three-member Committee formed by the faculty's dean and consisted of the vice dean for education, student vice dean and student representative of the Parliament with at least two-year experience in the activities of the Parliament.

For the participation in the work of bodies (temporary or permanent) of the University of the Kragujevac and its member faculties, the student can obtain the following number of ECTS:

- For the membership in the university/faculty Council – 2 ECTS
- For the membership in the university/faculty Senate and educational-scientific councils – 2 ECTS
- For the participation in the work of bodies (temporary or permanent) of the University such as committees, boards, etc. – 1 ECTS.

The certificate on the participation in the in the work of bodies (temporary or permanent) of the University is issued by the vice-rector for education and student affairs, or the Vice-rector for science.

For the engagement in the Student Parliament, student can obtain depending on the type of activities from 2 to 6 ECTS. The list of activities with the corresponding number of ECTS is defined in the Bylaw.

For the participation in the various forms of scientific, research and art activities, student can have at least 6 ECTS depending on the type and scope of the performed activities.

Professional and practical placement can also be assessed in terms of ECTS, whose number defined by the Committee. The maximum number of ECTS for this area is 3.

Volunteering is also assessed depending on the type and scope:

- For volunteering in the events organized by the Republic of Serbia, University or faculty – 1-2 ECTS
- For volunteering in the events organized by student organizations, ministries or charity organizations – 1-2 ECTS



- For volunteering in the institution under the Ministries for education, science, sports, youth, social policy – 1 ECTS
- For volunteering in the institution under the Ministries for education, science, culture, health, sports, youth, social policy – 1 ECTS

For participation in the national and international competitions, depending on the ranking and type of competition, students can acquire from 1 to 3 ECTS.

#### 3.1.4. Modified Statute of the University of Kragujevac

After the adoption of the new Law on higher education, the University of Kragujevac modified and harmonized its Statute in accordance with the new Law. The changed articles are:

- Article 8 – related to academic freedom and intellectual property rights
- Article 15 – related to the establishment of research and scientific centers, innovation centers, centers for technology transfer, etc.
- Article 20 – related to the establishment of technology transfer center for the purpose of commercialization of research results
- Article 21 – related to the establishment of institutes, innovation centres, incubators, etc.
- Article 22 – related to integrative functions
- Article 34 – related to the education and scientific and research activities
- Article 37 – related to short cycle study programs
- Article 115 – related to financing of university activities provided from state budget
- Article 127 – related to lecturer without work contract (industrial expert)
- Section XIII – related to the lifelong learning.

### **3.2 University of Belgrade (UBG)**

#### 3.2.1. Lifelong Learning Development Strategy

Lifelong Learning Centre is an organizational unit at the University of Belgrade, created to further improve and promote the system of lifelong learning, as well as provide support to individuals interested in further education and expert training. The



Centre for Lifelong Learning of the University of Belgrade was established on November 15, 2011, by a decision of the University Council.

The documents that regulate the activities of the Lifelong Learning Centre are:

[Lifelong Learning Development Strategy](#),

[Business Plan of the Lifelong Learning Centre](#)

[Document on Development of Continuing Professional Education](#)

Also, a section in the Statute of the University of Belgrade is dedicated to the continuous education

<http://bg.ac.rs/files/sr/univerzitet/univ-propisi/Statut-UB-28.2.2018.pdf>

### 3.2.2. ByLaw on Minimal Conditions for Obtaining an Academic Position at the University of Belgrade

[By-Law on Minimal Conditions for Obtaining an Academic Position at the University of Belgrade](#) came into the force from the 1st of July of 2016, introduced some aspect of valuation of the activities that staff conduct related to the Third Mission. The optional criteria for the promotion of the lecturers at UBG that candidate need to meet, among others, foresee contribution to the professional, academic and general community. More specifically, it values, among other, if candidate has:

#### a. Professional contribution

The candidate is the member of editorial boards, scientific boards on the conferences, reviewer in the scientific journals and projects – please note that this activity is usually volunteering

Number of the lectures that candidate has held on the programmes of continual education (which has not been graded less than 3.75)

- In the field of technical and technological sciences – innovator, author or co-author of the accepted patent or technical improvement

#### b. Contribution to the academic and general community

- Participation in teaching activities other than study programmes (permanent education, courses in the organization of the professional organizations and institutions, programmes of the education of the teachers) or activities for the sake of science popularization



- Usually volunteering – membership in: domestic or foreign scientific or professional associations, faculty or university committees, national scientific boards, etc.
- Management or participation in the extracurricular students' activities and/or in activities that do not carry ESPB

c. Collaboration with other HEIs and/or cultural institutions nationally and internationally

- Work engagement in the lecturing or in the committees on other HEIs or scientific-research institutions or visiting lecturer/researchers
- Management or membership in professional associations

Subsequently, certain alterations and addition have been made and prescribed in the [Addendum to the By-law](#); [Corrections of the By-law](#).

### **3.3 University of Niš (UNI)**

#### 3.3.1. Modified Statute of the University of Niš

In the scope of IF4TM project, University of Niš decided to establish Creativity Center as a separate organizational unit, which includes a collaborative multidisciplinary space where students can develop creative thinking, entrepreneurial spirit and innovation in a relaxed and friendly atmosphere. The newly established Creativity Center should play an active role in modernizing the University from educational and scientific research into a socially active and responsible institution through the development of ideas, teamwork, networking and volunteer activities. With that aim, University of Nis declared two regulatory documents that established Creativity Center on 13.09.2017:

Decision on establishing Creativity Center that regulates all the aspects of founded Creativity Center: legal aspects, management, assets, goals and activities.

<https://www.ni.ac.rs/dokumenti/send/235-broj-5-od-15092017-god/2155-2-odluka-o-osnivanju-kreativnog-centra-univerziteta-u-nisu>

Corresponding amendments to the Statute

<https://www.ni.ac.rs/dokumenti/send/229-broj-4-od-01062017-god/2015-odluka-o-izmeni-i-dopuni-statuta-univerziteta-u-nisu>



University of Niš on 18.04.2016. established the Innovation Center as the organizational unit of the University in which, in an organized and systematic manner, university employees work on the application of their own and scientific results of others as well as modern technological processes in order to create innovations, develop prototypes, new products, processes and services or to improve existing ones, and at the same time to transfer the knowledge and technologies in production and services of other economic entities.

The Innovation Center organizes scientific research, develops innovations, provides consulting services to companies, public services and entrepreneurs, provides assistance in the establishment of innovative and high-tech companies, provides assistance in establishing incubators and technology parks, educates and trains staff.

Part of the Statute that enables establishment of the Innovation Center and part of Contract which establish Innovation Center at University of Niš that regulates all the legal aspects of founded Innovation Center.

### 3.3.2. Modified By-law on minimal conditions on the promotion of the teaching staff on the University of Niš

By-law on minimal conditions on the promotion of the teaching staff on the University of Niš (Annex 5), came into the force in December of 2015, and it introduced some aspect of valuation of the activities that staff conduct related to the Third Mission, more specific to the social engagement. That document introduced new criteria for the promotion of the lecturers at the University that candidates must meet, among others contribution to the professional, academic and general community. More specifically, the elements of the contribution to the academic and wider community are: supporting extra-curricular academic activities of students, participation in teaching activities that do not carry ESPB points, participation in the work of faculty and university bodies, managing the activities at faculty and university, contribution to activities that improve the reputation and status of faculties and universities, management in professional organizations, reviewing and evaluating papers and projects, organization of scientific conferences, organization artistic events (exhibitions, festivals, art competitions, etc.), participation in the work of committees, legislative bodies and the like, in accordance with the scientific and professional interpretation of faculties and universities, participation in important community bodies and professional organizations.

<https://www.ni.ac.rs/dokumenti/aktuelni-pravni-propisi-univerziteta-u-nisu/send/118-aktuelni-pravni-propisi-univerziteta-u-nisu/1060-blizi-kriterijumi-za-izbor-u-zvanja-nastavnika-glasnik-univerziteta-u-nisu-broj-102015>



### **3.4 University of Novi Sad (UNS)**

#### 3.4.1. Modified Statute of the University of Novi Sad

The modified Statute of the University of Novi Sad was adopted on 05.04.2018., as an obligation of the harmonization of this document with the new national Law for higher education.

The modified Statute of the University of Novi Sad can be seen on the following link:

<http://www.uns.ac.rs/index.php/univerzitet/dokumenti/send/34-statut-2/289-statut-univerziteta-u-novom-sadu-3>

#### 3.4.2. New Bylaws for Social engagement, Life Long Learning and IPR at UNS

Working group formed by the management of UNS with the composition of:

- Valentina Đurđević, Aleksandar Đurđević, Ljubomir Kljajić (UNS Law office),
- Dr Sanja Radovanović (professor at the Faculty of Law, UNS)
- Prof. Dr Goran Stojanović, Dr Milan Radovanović and Sanja Kojić (IF4TM team members from UNS)

With the support of the UNS Vice-rectors team developed the following new Bylaw (Rule books)

- Bylaw on Social engagement at UNS
- Bylaw on Life Long Learning at UNS
- Bylaw on Intellectual property rights at UNS.

### **3.5 State University of Novi Pazar (SUNP)**

#### 3.5.1. Modified Statute of the University of Novi Pazar

In the scope of IF4TM project, State University of Novi Pazar established the Creativity Centre as a separate organizational unit, which includes a collaborative multidisciplinary space where students can develop creative thinking, entrepreneurial spirit and innovation in a relaxed and friendly atmosphere. The newly established





Creativity Centre should play an active role in modernizing the University from educational and scientific research into a socially active and responsible institution through the development of ideas, teamwork, networking and volunteer activities. With that aim, State University of Novi Pazar issued decision on establishing Creativity Centre while all the aspects of founded Creativity Centre: legal aspects, management, assets, goals and activities are elaborated in modified Statute of SUNP.

### **3.6 Belgrade Metropolitan University (BMU)**

#### **3.6.1 Rulebook on Social engagement at BMU**

Rulebook on Social engagement at BMU defines the framework of the third mission of the University, in addition to education and research, the social inclusion and responsibility of the Belgrade Metropolitan University.

In the context of this Rulebook, the social responsibility of the University implies a two-way connection and impact on the wider social community and the environment in which employees of the Faculties of the University perform their activities.

The social responsibility of the University is carried out through the following activities:

- (1) Active and responsible research for the benefit of the wider community;
- (2) Active and responsible education and / or training that will contribute to the development of the local environment, more precisely, the region and
- (3) Other activities related to directing the University to a wider community.

#### **3.6.2 Rulebook on Life Long Learning at BMU**

Rulebook on Life Long Learning at Belgrade Metropolitan University defines the organization and realization of various professional development programs with a duration of up to one year, outside the framework of the accredited study programs of the University.

Life-long learning is defined as a purposeful and continuous process of adopting and processing information from an individual in order to enhance his knowledge, skills



and abilities. This process takes place in different conditions and takes place in all its ages.

Faculties, Centres and other units within the University should work on the construction and development of institutional bases and support in the realization of lifelong learning at the University.

### 3.6.3 Rulebook on Intellectual property rights at BMU

Rulebook on Intellectual property rights at Belgrade Metropolitan University regulates the work and mutual relations of the University, Faculties and units within the University and individuals, as well as other parties in relation to research, assessment, legal protection and economic exploitation of intellectual property created at the University or a member of the University.

### 3.6.4 Rulebook on assessment of the extracurricular activities of the student at the Belgrade Metropolitan University

The Rulebook on assessment of the extracurricular activities of the student at the Belgrade Metropolitan University regulates the conditions and procedure of evaluating extracurricular activities of students. Under extra-curricular activities for the purpose of this Rulebook implies any relevant engagement of a student not envisaged by a study program, whose outcome can be defined.

### 3.6.5 Rulebook on the conditions and procedure for awarding the title and rights of Professor Emeritus

Rulebook on the conditions and procedure for awarding the title and rights of Professor Emeritus gives a set of rules that need to be fulfilled in order to be elected for Professor Emeritus.

Professor Emeritus at Belgrade Metropolitan University should be retired professor who meets the following requirements:

1. Has significant experience in higher education and pedagogical work,
2. Has outstanding results in scientific, or artistic work,
3. Has a significant international reputation,



4. Has successful results in providing teaching-scientific, ie teaching-artistic youth in the area for which he has been selected,
5. Has indisputable merits for the development of BMU
6. Have spent at least five years in full-time employment at the BMU

The total number of emeritus teachers may not exceed 3% of the total number of teachers of the BMU.

### 3.6.6 Student Mobility Rulebook

Student Mobility Rulebook sets out the basic principles and procedures in relation to the international student mobility achieved at the Metropolitan University and the mobility of employed teachers who go abroad to participate in training / research / lectures.

Metropolitan University supports and promotes mobility of students and teachers as an integral part of the process of internationalization of higher education, in accordance with positive law and generally accepted European standards.

The rules envisaged by this Rulebook for international student mobility can be applied analogously to student mobility within the Republic of Serbia

### 3.6.7 Rulebook on how to perform and evaluate access lectures

Rulebook on how to perform and evaluate access lectures

The candidate applying for a job that the BMU has announced call for (appointment to academic staff) and has no experience in pedagogical work with students, is obliged to perform a lecture from the specific scientific / art field for which the call was opened. Furthermore this applies to the candidates who have experience in pedagogical work with students, but for the first time they establishes a working relationship at the BMU.

This Rulebook more closely regulate the conditions, Committee structure, the procedure, the criteria for assessment and the manner of assessing the candidate's lectures.



### 3.6.8 Modified Statute of Belgrade Metropolitan University

Statute of Belgrade Metropolitan University and updated. In accordance to Changes of Law on Higher Education, Belgrade Metropolitan University adapted internal Rulebooks and legal documents. One of them was Statute.

### 3.6.9 Modified Rules and Procedures Relating to the Terms and Confirmation of Appointment, Advancement and Promotion of Members of Academic Staff

Rules and Procedures Relating to the Terms and Confirmation of Appointment, Advancement and Promotion of Members of Academic Staff are modified in a way that are now more strict and demanding then suggested by National Council for Higher education through minimal qualifications. All procedures regarding appointment, advancement and promotion are additionally specified and revised.

### 3.6.10 Rules and Regulations on Doctoral Studies

Rules and Regulations on Doctoral Studies are updated and modified for the purpose of accreditation in 2016.

Additionally changes were implemented more detailed in the part of the rulebook that refers to the field of Social science and humanities.

## **3.7 *Technical College of Applied Science Zrenjanin (TCAS)***

### 3.7.1. Modified Statute of the TCAS

Having in mind that the Law on Higher Education has been recently amended, it has been decided to form a commission with the task to adjust all regulatory documents at TCAS to the amendments and to prepare the new ones.



### 3.7.2. New Bylaws for IP protection, Continuing education, and Social engagement at TCAS

The meeting with the members of the commission and the college director and the president of the college council was held on 31 October 2017. They were familiarized with the proposals of three new rulebooks which will define:

- IP protection
- Continuing education, and
- Social engagement.

It was suggested to involve the teachers' activities in these three dimensions of the third mission in the criteria for promotion of teachers and to quantify them. The team - commission which will adjust all regulatory documents to the amendments of the Law on Higher Education and prepare the new rulebooks:

- Cvijan Zepinic, teacher - president of the commission
- Ljubica Lazic Vulicevic, teacher – member
- Jelena Kovacevic, teacher – member
- Branka Tomic, head of the Office of the college registrar – member
- Milos Popovic, head of the legal department – member.

The proposals of three new rulebooks (IP protection, continuing education and social engagement) have been created.



#### 4 Links on new or modified regulatory documents at HEI's

Table 3 gives links towards new or modified documents at Serbian HEI's developed as a result of IF4TM project.

*Table 3. Links on the new or modified regulatory documents*

<b>U K G</b>	Document	The Bylaw on intellectual property management at the University of Kragujevac
	Link	<a href="http://kg.ac.rs/doc/odluka_06_savet_28062017.pdf">http://kg.ac.rs/doc/odluka_06_savet_28062017.pdf</a>
	Document	Bylaw on the process of reviewers' selection and methods on reviewing the disclosed IP
	Link	<a href="http://kg.ac.rs/Docs/Pravilnik_o_postupku_prijavlivanja_i_nacinu_recenziranja.pdf">http://kg.ac.rs/Docs/Pravilnik_o_postupku_prijavlivanja_i_nacinu_recenziranja.pdf</a>
	Document	Bylaw on assessment of the extracurricular activities of the student at the University of Kragujevac
	Link	<a href="http://ctt.kg.ac.rs/pub/download/151577067775_15137811595797_pravilnik_o_postupku_prijavlivanja_i_nacinu_recenziranja....pdf">http://ctt.kg.ac.rs/pub/download/151577067775_15137811595797_pravilnik_o_postupku_prijavlivanja_i_nacinu_recenziranja....pdf</a>
	Document	Statute of the University of Kragujevac
	Link	<a href="http://kg.ac.rs/Docs/statut_univerziteta_u_kragujevcu_03042018.pdf">http://kg.ac.rs/Docs/statut_univerziteta_u_kragujevcu_03042018.pdf</a>
<b>U B G</b>	Document	Lifelong Learning Development Strategy
	Link	<a href="http://www.bg.ac.rs/files/sr/clanice/centri/DozivotnoObrazovanje_strategija_CKE.pdf">http://www.bg.ac.rs/files/sr/clanice/centri/DozivotnoObrazovanje_strategija_CKE.pdf</a>
	Document	By-Law on Minimal Conditions for Obtaining an Academic Position at the University of Belgrade
	Link	<a href="http://bg.ac.rs/files/sr/univerzitet/univ-propisi/Pravilnik-kriterijumi-sticanje-zvanja-novo.pdf">http://bg.ac.rs/files/sr/univerzitet/univ-propisi/Pravilnik-kriterijumi-sticanje-zvanja-novo.pdf</a>
<b>U N I</b>	Document	Modified Statute of the University of Niš
	Link	<a href="https://www.ni.ac.rs/dokumenti/send/229-broj-4-od-01062017-god/2015-odluka-o-izmeni-i-dopuni-statuta-univerziteta-u-nisu">https://www.ni.ac.rs/dokumenti/send/229-broj-4-od-01062017-god/2015-odluka-o-izmeni-i-dopuni-statuta-univerziteta-u-nisu</a>
	Document	Modified By-law on minimal conditions on the promotion of the



		teaching staff on the University of Niš
	Link	<a href="https://www.ni.ac.rs/dokumenti/aktuelni-pravni-propisi-univerziteta-u-nisu/send/118-aktuelni-pravni-propisi-univerziteta-u-nisu/1060-blizi-kriterijumi-za-izbor-u-zvanja-nastavnika-glasnik-univerziteta-u-nisu-broj-102015">https://www.ni.ac.rs/dokumenti/aktuelni-pravni-propisi-univerziteta-u-nisu/send/118-aktuelni-pravni-propisi-univerziteta-u-nisu/1060-blizi-kriterijumi-za-izbor-u-zvanja-nastavnika-glasnik-univerziteta-u-nisu-broj-102015</a>
<b>U N S</b>	Document	Modified Statute of the University of Novi Sad
	Link	<a href="http://www.uns.ac.rs/index.php/univerzitet/dokumenti/send/34-statut-2/289-statut-univerziteta-u-novom-sadu-3">http://www.uns.ac.rs/index.php/univerzitet/dokumenti/send/34-statut-2/289-statut-univerziteta-u-novom-sadu-3</a>
	Document	New Bylaws for Social engagement, Life Long Learning and IPR at UNS
	Link	<a href="https://trello.com/c/3gyEZe9/19-23-development-of-new-and-modification-of-existing-universities-regulatory-documents-in-compliance-with-new-policies-and-law-ame">https://trello.com/c/3gyEZe9/19-23-development-of-new-and-modification-of-existing-universities-regulatory-documents-in-compliance-with-new-policies-and-law-ame</a>
<b>SUNP</b>	Document	Modified Statute of the University of Novi Pazar
	Link	
<b>BMU</b>	Document	Rulebook on Social engagement at BMU
	Link	<a href="ftp://ftp.metropolitan.ac.rs/aktuelni-opsti-akt/Pravilnik%20o%20socijalnoj-drystvenoj%20ukljucenosti%20UM.pdf">ftp://ftp.metropolitan.ac.rs/aktuelni-opsti-akt/Pravilnik%20o%20socijalnoj-drystvenoj%20ukljucenosti%20UM.pdf</a>
	Document	Rulebook on Life Long Learning at BMU
	Link	<a href="ftp://ftp.metropolitan.ac.rs/aktuelni-opsti-akt/Pravilnik%20o%20ucenju%20tokom%20citavog%20zivota.pdf">ftp://ftp.metropolitan.ac.rs/aktuelni-opsti-akt/Pravilnik%20o%20ucenju%20tokom%20citavog%20zivota.pdf</a>
	Document	Rulebook on Intellectual property rights at BMU
	Link	<a href="ftp://ftp.metropolitan.ac.rs/aktuelni-opsti-akt/Pravilnik%20o%20ucenju%20tokom%20citavog%20zivota.pdf">ftp://ftp.metropolitan.ac.rs/aktuelni-opsti-akt/Pravilnik%20o%20ucenju%20tokom%20citavog%20zivota.pdf</a>
	Document	Rulebook on the conditions and procedure for awarding the title and rights of Professor Emeritus
	Link	<a href="ftp://ftp.metropolitan.ac.rs/aktuelni-opsti-akt/Pravilnik%20o%20uslovima%20i%20postupku%20za%20d">ftp://ftp.metropolitan.ac.rs/aktuelni-opsti-akt/Pravilnik%20o%20uslovima%20i%20postupku%20za%20d</a>



		<a href="#">odelu%20zvanja%20i%20prava%20prof.%20Emeritusa.pdf</a>
	Document	Student Mobility Rulebook
	Link	<a href="ftp://ftp.metropolitan.ac.rs/aktuelni-opsti-akt/Pravilnik%20o%20mobilnosti%20studenata.pdf">ftp://ftp.metropolitan.ac.rs/aktuelni-opsti-akt/Pravilnik%20o%20mobilnosti%20studenata.pdf</a>
	Document	Rulebook on how to perform and evaluate access lectures
	Link	<a href="ftp://ftp.metropolitan.ac.rs/aktuelni-opsti-akt/Pravilnik%20o%20pristupnom%20predavanju%20UM.pdf">ftp://ftp.metropolitan.ac.rs/aktuelni-opsti-akt/Pravilnik%20o%20pristupnom%20predavanju%20UM.pdf</a>
	Document	Modified Statute of Belgrade Metropolitan University
	Link	<a href="ftp://ftp.metropolitan.ac.rs/aktuelni-opsti-akt/Statut%20UM.pdf">ftp://ftp.metropolitan.ac.rs/aktuelni-opsti-akt/Statut%20UM.pdf</a>
	Document	Modified Rules and Procedures Relating to the Terms and Confirmation of Appointment, Advancement and Promotion of Members of Academic Staff at Belgrade Metropolitan University
	Link	<a href="ftp://ftp.metropolitan.ac.rs/aktuelni-opsti-akt/Pravilnik%20o%20izboru%20u%20zvanje%20UM.pdf">ftp://ftp.metropolitan.ac.rs/aktuelni-opsti-akt/Pravilnik%20o%20izboru%20u%20zvanje%20UM.pdf</a>
	Document	Rulebook on assessment of the extracurricular activities of the student at the Belgrade Metropolitan University
	Link	<a href="ftp://ftp.metropolitan.ac.rs/aktuelni-opsti-akt/Pravilnik%20o%20vrednovanju%20vannastavnih%20aktivnosti%20studenata%20UM.pdf">ftp://ftp.metropolitan.ac.rs/aktuelni-opsti-akt/Pravilnik%20o%20vrednovanju%20vannastavnih%20aktivnosti%20studenata%20UM.pdf</a>
	Document	Modified Rules and Regulations on Doctoral Studies
	Link	<a href="ftp://ftp.metropolitan.ac.rs/aktuelni-opsti-akt/Pravilnik%20o%20doktorskim%20akademskim%20studijama%20UM.pdf">ftp://ftp.metropolitan.ac.rs/aktuelni-opsti-akt/Pravilnik%20o%20doktorskim%20akademskim%20studijama%20UM.pdf</a>
<b>T C A S</b>	Document	Modified Statute of the TCAS
	Link	<a href="ftp://ftp.metropolitan.ac.rs/aktuelni-opsti-akt/Pravilnik%20o%20vrednovanju%20vannastavnih%20aktivnosti%20studenata%20UM.pdf">ftp://ftp.metropolitan.ac.rs/aktuelni-opsti-akt/Pravilnik%20o%20vrednovanju%20vannastavnih%20aktivnosti%20studenata%20UM.pdf</a>
	Document	New Bylaws for IP protection, Continuing education, and Social engagement at TCAS
	Link	





## **5 Links on individual reports from HEI's**

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Individual reports from HEIs have been already uploaded on IF4TM project web page and appropriate links towards these reports are provided below.

### **UKG:**

D 2.3.5 Individual report on new and modified regulatory documents - University of Kragujevac

Link:

[http://www.if4tm.kg.ac.rs/pub/download/15362213559595\\_D2.3.5%20Individual%20report%20on%20new%20and%20modified%20regulatory%20documents%20UKG%20v7.pdf](http://www.if4tm.kg.ac.rs/pub/download/15362213559595_D2.3.5%20Individual%20report%20on%20new%20and%20modified%20regulatory%20documents%20UKG%20v7.pdf)

### **UBG:**

D2.3.5 Individual report on new and modified regulatory documents - University of Belgrade

Link:

[http://www.if4tm.kg.ac.rs/pub/download/15387370680664\\_Report\\_2.3\\_UBG\\_V5%20\(1\).pdf](http://www.if4tm.kg.ac.rs/pub/download/15387370680664_Report_2.3_UBG_V5%20(1).pdf)

### **UNS:**

D2.3.5 Individual report on new and modified regulatory documents - University of Novi Sad

Link:

[http://www.if4tm.kg.ac.rs/pub/download/15132392948903\\_D2.3.7\\_Development\\_of\\_selected\\_regulatory\\_documentsUNS\\_v01.pdf](http://www.if4tm.kg.ac.rs/pub/download/15132392948903_D2.3.7_Development_of_selected_regulatory_documentsUNS_v01.pdf)

### **UNI:**

D2.3.5 Individual report on new and modified regulatory documents - University of Niš

Link:

[http://www.if4tm.kg.ac.rs/pub/download/15132393561234\\_D2.3\\_Report\\_on\\_new\\_and\\_modified\\_regulatory\\_documents\\_UNI.pdf](http://www.if4tm.kg.ac.rs/pub/download/15132393561234_D2.3_Report_on_new_and_modified_regulatory_documents_UNI.pdf)



**SUNP:**

D2.3.5 Individual report on new and modified regulatory documents - State university of Novi Pazar

Link:

[http://www.if4tm.kg.ac.rs/pub/download/15387388811975\\_Report\\_2.3\\_SUNP\\_v03.pdf](http://www.if4tm.kg.ac.rs/pub/download/15387388811975_Report_2.3_SUNP_v03.pdf)

**TCAS:**

Individual report on new and modified regulatory documents - Technical College of Applied Sciences in Zrenjanin

Link:

[http://www.if4tm.kg.ac.rs/pub/download/15132394711218\\_D2.3.5\\_Individual\\_report\\_on\\_new\\_and\\_modified\\_regulatory\\_documents\\_TCAS\\_v1.pdf](http://www.if4tm.kg.ac.rs/pub/download/15132394711218_D2.3.5_Individual_report_on_new_and_modified_regulatory_documents_TCAS_v1.pdf)



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