



EVENT REPORT TEMPLATE (Annex H to Quality Control and Monitoring Manual)

This template has to be filled by project partners (organisers) for all IF4TM events (except SC meetings). Furthermore, this template can be used to inform colleagues and partners about other events attended (promoting IF4TM). In the second case please just fill in the first page and delete the chapters thereafter.

Authors:	Prof. Tatjana Mamula-Nikolić PhD
Event Title:	WORKSHOP "Communication Skills"
Event Date:	11.12.2018
Event Venue:	Belgrade Metropolitan University - Niš Bulevar Svetog Cara Konstantina 80A, 18000 Niš Creative Center
Type of event: (National, international, press conference, promotional event etc.)	National
Short description:	<p>The work package 5 (social engagement dimension) within project IF4TM includes activity 5.2 in which 6 creativity centers were established. Every creative center is organizing events like trainings, workshops, meetings, idea development support etc. BMU's Creative center carried out following activity.</p> <p>Professor Tatjana Mamula-Nikolić from Metropolitan University's Faculty of Management held a creative workshop "Communication Skills". After a very interesting introduction with a team rope game, professor Tatjana Mamula-Nikolić explained the importance of all elements of the communication process, with an emphasis on providing feedback and active listening. Afterwards, a motivational video on the importance of team spirit and collaborative communication was played, in which children, later to become football champions, built a sports field in a village floating on the river. Finally, students were given assignments in pairs. Turning their backs to each other, one student described a photo, and the other one drew it based on the instructions given. In the first round, asking questions was not allowed, while two-way communication was allowed in the next round. The aim of the workshop was to improve communication skills through interesting examples and exercises. The workshop covered the following topics:</p> <ul style="list-style-type: none"> • Feedback from different roles and positions • How to check what a person has heard from us • Why is active listening the basis of communication and a prerequisite for developing a relationship of trust • Keyword notes - role of open and closed questions • Action plan for practical application in everyday business • Learning through sharing experience - exercise in pairs
Organiser(s):	Belgrade Metropolitan University - Niš
Agenda:	
Total number of participants:	15
Links to further information:	https://www.metropolitan.ac.rs/novosti/radionica-profesorke-mamule-vestine-komunikacije-u-kreativnom-centru/
Other personal remarks:	



AGENDA FOR THIS EVENT



Location: Bulevar Svetog Cara Konstantina 80A, 18000 Niš
Institution: Belgrade Metropolitan University - Creative Center Niš
Date: 11.12.2018.
Time: 13h

Creative Workshop "**Communication Skills**" - Prof. Tatjana Mamula-Nikolić PhD

13.00 - 13.10h	Students' gathering
13.10 - 13.20h	Introduction - Team Rope Game
13.20 - 13.40h	Elements of the communication process - feedback and active listening as prerequisites for developing a relationship of trust
13.40 - 14.00h	How to check what a person has heard from us - open & closed questions
14.00 - 14.10h	Break
14.10 - 14.20h	Motivational video - football field in a village floating on the river - team spirit and collaborative communication
14.20 - 14.50h	Exercise in pairs - learning through sharing experience - drawing based on partner's instructions in 2 rounds - with and without asking questions
14.50 - 15.00h	Reflexion



ATTENDANCE LIST



Attendance List

Event:	Communication Skills - Workshop - prof. dr Tatjana Mamula
Venue:	Metropolitan University Niš - Creative Center
Date:	11.12.2018.
Organisers:	Metropolitan University Niš - Creative Center

	Name	Organisation	Signature
1.	MILI CAMLADENONIC	METROPOLITAN UNIVERSITY	Milica Camladenovic
2.	Bosunje Civanovic	Univerzitet Metropoliten	B. Civanovic
3.	Marko Jovanovic	Univerzitet Metropoliten	Marko Jovanovic
4.	Jelena Petrovic	Univerzitet Metropoliten	Jelena Petrovic
5.	DUSAN NEŠIĆ	FIT	Dusan Nešić
6.	BORBE HATJEC	METROPOLITAN	Borbe Hatjec
7.	Jelena Ilic	Univerzitet Metropoliten	Jelena Ilic
8.	Dimitrije Mitrovic	Metropolitan	Dimitrije Mitrovic
9.	Petar Jotov	Metropolitan	Petar Jotov
10.	MARUŠA GRUBOR	METROPOLITAN	Maruša Grubor
11.	DUSAN SIMJANOVIĆ	UNIVERZITET METROPOLITAN	Dusan Simjanovic
12.	TATJANA MAMULA-MKOLIC	METROPOLITAN	Tatjana Mamula
13.	Veljko Jicenic	Metropolitan	Veljko Jicenic
14.	Vladan Kistic	BMU	Vladan Kistic
15.	Marija Tosic	BMU / ISUM	Marija Tosic
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PHOTOS FROM THIS EVENT

